

Employment Application



If you require reasonable accommodation in completing this application, interviewing, completing any pre-employment testing, or otherwise participating in the employee selection process, please direct your inquiries to Anderson Underground, 4985 Quail Road NE, Sauk Rapids, MN 56379, Ph: 320-203-1830.

General Information

Last Name	First Name	Initial	Social Security No.
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Address	Home Telephone
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City, State, Zip	Message Telephone
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Position Applied For:	Salary Desired:
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Date Available:

Are you able to perform the essential job functions of the position you are applying with or without reasonable accommodations? YES NO

If hired, will you be able to work overtime? YES NO

Are you at least 18 years of age? YES NO

If under 18, do you have a work permit? YES NO

Have you lived out of the State of MN within the last 10 years? If so, list which city, state.

Were you referred by anyone? If yes, by whom?

Education Information

School	Address	Major Studies	Degree, Diploma, License or Certificate
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High School

Vocation/Business/Other

College/university

Other Special Knowledge, Skills or Qualifications (list any construction or manufacturing equipment, office skills, technical equipment or training)

Military Service (list dates, ranks and training)

EmploymentHistory

List all employers, starting with the most recent position. All information must be completed. You may attach a resume, but not in place of completing the required information.

Most Recent Employer: Is this your current employer? YES NO May we contact this employer for references? YES NO

Employed From	Employed To	Job Title	Starting Salary	Ending Salary
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Employer Name	Employer Address	Supervisor's Name	Supervisor's Phone
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Job Duties and Responsibilities

Reason for Leaving

Next Most Recent Employer

Employed From	Employed To	Job Title	Starting Salary	Ending Salary
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Employer Name	Employer Address	Supervisor's Name	Supervisor's Phone
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Job Duties and Responsibilities

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Job Duties and Responsibilities

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Job Duties and Responsibilities

Reason for Leaving

References

Name	Phone Number	Relationship	Years Known

Other Information

Do you have a CDL? Yes No

Driver's License Number: _____ State: _____

Certification and Authorization – Please read carefully before signing

Anderson Underground, Inc. is an equal opportunity employer. Anderson Underground, Inc. does not discriminate in employment because of race, color, religion, national origin, citizenship status, ancestry, age, sex (including sexual harassment), sexual orientation, marital status, physical or mental disability, military status or unfavorable discharge from military service, or any other protected classes as defined by law.

I understand that neither the completion of this application nor any other part of my consideration for employment establishes any obligation for Anderson Underground, Inc. to hire me. If I am hired, I understand that either Anderson Underground, Inc. or I can terminate my employment at any time and for any reason, with or without cause and without prior notice. I understand that no representative of Anderson Underground, Inc. has the authority to make any assurance to the contrary.

I attest with my signature below that I have given to Anderson Underground, Inc. true and complete information on this application. No requested information has been concealed. I authorize Anderson Underground, Inc. to contact references provided for employment reference checks. If any information I have provided is untrue, or if I have concealed material information, I understand that this will constitute cause for the denial of employment or immediate dismissal.

Signature

Date